**Safeguarding Risk Assessment**

The risk assessment process provides event organisers with a structured approach towards safeguarding children, young people and vulnerable adults at activities organised by and on behalf of the Conservative Party.

When undertaking the risk assessment, consideration should be given to identifying the:

* audience.
* potential safeguarding hazards and risks.
* level of safeguarding measures to prevent or minimise these risks.

All events involving persons under the age of 18 years and vulnerable adults should include a safeguarding risk assessment, and should be used in conjunction with existing health and safety risk assessment procedures.

**Safeguarding Risk Assessment**

**Definition of Risk**

High: Highly likely to happen and significant impact on child or vulnerable adults.

Medium: Either highly likely to happen or significant impact on child or vulnerable adults

Low: Less likely to happen and less of an impact on child or vulnerable adults

|  |  |
| --- | --- |
| **Activity Name** | Canvassing |
| **Activity Date** | 25/07/2021 |
| **Venue** | Leeds |
| **Main Contact** | John Smith |
| **Date RA Completed** | 21/07/2021 |

|  |  |  |
| --- | --- | --- |
| **Attendees** | | |
| **Children Under 16 yrs** | **Young people aged 16 – 17 yrs** | **Vulnerable Adults (where identified)** |
| **0** | **4** | **1** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Activity** | **Hazard** | **Risk** | **Level of Risk** | **Measure** | **Assessment of risk after intervention** |
| **Photography/Film/Media**  **Travel Arrangements**  **Travel Arrangements** | Photos/videos/Snapchat/ Instagram/Facebook/Website  Travel arrangements between delivery areas during session  Business Insurance | Taken without consent.  Circulating on inappropriate sites leading to contact.  One child being driven by one driver  Not insured if accident occurs | High  High  High | Obtain consent of participant (or parent if under 18.  Making participant aware of all the sites that will be used.  Ask participants to notify Leader if any inappropriate contact made.  Ensure two or more children are in any one car.  Ensure two adults (driver and passenger) in any one car with child.  Ensure before activity that vehicle is correctly insured. | Low  Low  Low |

*I have read and agree that the above Risk Assessment is sufficient for the activity taking place.*

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*Organiser/Leader (Print Name) Organiser/Leader (Signature) Date*